



Ref. No. 09/0338/16

Vodňany, 9<sup>th</sup> April 2018

## **Measure of the Dean No. 10/2018 Security in the objects of the FFPW USB**

Security in the objects of Faculty of Fisheries and Protection of Waters University of South Bohemia in České Budějovice (FFPW USB) regulates the movements of people and vehicles in area of FFPW USB (see attachments 1-4) and specifies the security (the way of surveillance) at particular buildings. The employees of FFPW USB are obligated to follow this measure and abide by the security rules at FFPW USB, i. e. to keep rules for proper operating with electronic safety system (ESS) and presence of individual control on defined objects, etc. It is necessary to be careful when operating with ESS and not to cause alarm unreasonably. In case of alarming are employees obligated to contact the contact person/institution mentioned on the ESS device.

The employees are not allowed to inform anybody about ESS without appropriate reasons (authorized control etc.) or provide the security code to another person.

### **The issuing of electronic access cards of Unified Information System (UIS):**

The electronic cards of UIS are serving to entry to the area and buildings. For any card loss is responsible the person who received the card, every employee is obligated to report the card loss to the employee of Centre of Information Technologies USB (Identification and access control system), who provide the card block immediately.

The card is always issued against the issuing person signature. The electronic card is non-transferable and only issuing person is allowed to manipulate with it. It is necessary to register the card in ESS when the card is replaced (responsible employee and Faculty Management Office (IT department)).

The Faculty Management Office can issue a Host card for hosts, who must be able to move independently in FFPW USB area based on request of the relevant employee. The access is set up according to the requirements of the requesting employee. Issuing the Host cards is registered at the Faculty Management Office. It is necessary to return the card to the above mentioned office if the card is not used anymore.

This measure cancels the Dean's decision No. 5/2016.

This Measure of the Dean comes into effect on 10<sup>th</sup> April 2018.

Prof. Dipl.-Ing. Pavel Kozák, Ph.D.  
Dean of FFPW USB



Fakulta rybnářství  
a ochrany vod  
Faculty of Fisheries  
and Protection  
of Waters

Jihočeská univerzita  
v Českých Budějovicích  
University of South Bohemia  
in České Budějovice  
Czech Republic

Attachments:

1. Security in the object of the main building of the Dean's office at the FFPW USB and Research Institute of Fish Culture and Hydrobiology in Vodňany (RIFCH)
2. Security in International Environmental Educational, Advisory and Information Centre of Water Protection Vodňany (IEEAIC) and the Pavilion of IEEAIC
3. Security in Institute of Aquaculture in České Budějovice (IA)
4. Security in Institute of complex systems (ICS)



Attachment No. 1

**Security in the object of the main building of the Dean's office at the FFPW USB and Research Institute of Fish Culture and Hydrobiology in Vodňany (RIFCH)**

Involves the security of main building of the Dean's office at the FFPW USB and RIFCH, Experimental Fish Culture and Facility (EFCF) and Genetic Fisheries Center (GFC)

**Security in the object of the main building and Dean's office FFPW USB and RIFCH:**

**Address: Zátíší 728, 389 25 Vodňany**

**Definition of the object:**

The main building consists of the main building itself, technical systems ("House") and parking area for business cars. The main building, without basement, has four over ground floors. The parking area in front of the main building is adjacent to the area for arrival and parking of Integrated Rescue Service Vehicles, in front of the building which is used as a technical system of the FFPW USB is parking area for business cars. The whole area is fenced and the access is possible only via gate for pedestrians or driveway. The entrances to the buildings and to the area are monitored by recording camera device.

**The regime governing the movement of persons and vehicles in the object:**

The owners of activated cards are allowed to entrance the main building. This is checked using readers located near the entry points. It is forbidden to park private vehicles in the area of main building except the dean, vice-deans and registrar of FFPW USB in the area of the main building. Parking of private cars in the object is at your own risk and FFPW USB is not responsible for damages incurred on such property.

**Pavel Fořt is responsible for the security in the object.**

**Security provider: the object is monitored by electronic safety system and recording camera device. Security agency is responsible for the functionality and full use of the security and camera system. The director of the RIFCH controls the functionality of the security.**

**Security of the object of the Experimental Fish Culture and Facility (EFCF)**

**Address: Rechle 1336, 389 01 Vodňany**

**Definition of the object:**

The main building, ten temporary mobile houses, fixed tinny warehouse, breeding recircular hall, garage building, workrooms and family house is in the fenced area of EFCF. The main building with basement consists of three over ground floors, two of them are fully in use and the third



floor is used as a storage room. There are 44 experimental ponds, one lien and one sedimentation pond for EFCF in the total area of 16 ha. Six manipulation stews and raceway facilities with breeding tanks with facilities are in use in the area. The entrances to the building and to the area of the object are monitored by recording camera system.

**The regime governing the movement of persons and vehicles in the object:**

Foreign persons (those, who are not employed by the FFPW USB) and foreign vehicles (except the employees' vehicles) are forbidden to enter the EFCF object. Foreign persons may enter and foreign vehicles may drive in and park with the permission of the director of the workplace only, at own risk. FFPW USB is not responsible for losses on private property inside the areal of EFCF.

**Ing. Pavel Lepič is responsible for the security in the object.**

**Petr Řezníček is responsible for the physical control in the object.**

**Security provider: the object is monitored by electronic safety system and recording camera device. Security agency is responsible for the functionality and full use of the security and camera system. The director of the RIFCH controls the functionality of the security.**

**Security of the object of the Genetic Fisheries Center (GFC)**

**Address: Nad Velkou Podvinicí 1337, Vodňany**

**Definition of the object:**

Two main fixed buildings (hatchery and yearlong used building), seven temporary mobile houses and fixed tinny warehouse are in the part-fenced area of GFC. Seasonal hatchery building with one floor consists of two underground work rooms (hatchery and raceway facilities) and one over ground floor. The yearlong building is drafted as two-floor building. There are eleven manipulation ponds 10 x 20 m of total area 2200 m<sup>2</sup>, four ponds of I. degree of total area 2500 m<sup>2</sup>, three ponds of II. degree of total area 4,5 ha in the area. There are seventeen manipulation and breeding pools for fish. The entrances to the building and to the area of the object are monitored by recording camera system.

**The regime governing the movement of persons and vehicles in the object:**

Foreign persons (those, who are not employed by the FFPW USB) and foreign vehicles (except the employees' vehicles) are forbidden to enter the GFC object. Foreign persons may enter and foreign vehicles may drive in and park with the permission of the director of the workplace only, at own risk. FFPW USB is not responsible for losses on private property inside the areal of EFCF.

**Ing. David Gela, Ph.D. is responsible for the security in the object.**

**Ing. David Gela, Ph.D. is responsible for the physical control in the object.**

**Security provider: the object is monitored by electronic safety system and recording camera device and the watcher is also permanently present (physical control of the object). Security agency is responsible for the functionality and full use of the security and camera system. The director of the RIFCH controls the functionality of the security.**



Attachment No. 2

**Security in International Environmental Educational, Advisory and Information Centre of Water Protection Vodňany (IEEAIC) and Pavilion of IEEAIC**

**Address: Na Valše 207, 389 01 Vodňany**

**Definition of the object:**

The object of IEEAIC consists of open area including the building itself and parking area. The area is not fenced. The building, without basement, consists of three over ground floors. The object provides rooms for administrative offices and accommodation facilities of capacity 38 beds / 20 rooms. The entrances to the building and to the area of the object are monitored by recording camera system.

**The regime governing the movement of persons and vehicles in the object:**

The access to the area of IEEAIC is opened for pedestrians. The park zones are available to the employees, visitors of IEEAIC and for accommodated guests. The access to the building is allowed to owners of activated cards. This is checked using readers located near the entry points.

**Dipl.-Ing. Július Szabó is responsible for the security in the object.**

**Security provider: the objects are monitored by electronic safety system and recording camera device. Security agency is responsible for the functionality and full use of the security and camera system. The faculty registrar controls the functionality of the security.**



Attachment No. 3

## **Security in Institute of Aquaculture in České Budějovice (IA)**

The IA is located in two objects in České Budějovice - in the building at Husova Street and in the object of Faculty of Agriculture USB/FFPW USB (FA/FFPW USB) in the campus of USB.

### **Security of the building at Husova Street**

**Address: Husova tř. 458, 370 05 České Budějovice**

#### **Definition of the object:**

The object is in closed area containing three-floor building with basement, 2 separate building for the garages, storage rooms and parking area for business vehicles and the fish shop with set opening hours. The fish shop is situated out of the building in a mobile house.

#### **The regime governing the movement of persons and vehicles in the object:**

The entrance to the parking area and the access to the building is allowed to owners of activated cards. This is checked using readers located near the entrance to the building and parking area. It is possible to park the vehicles in the parking area IAPW. Foreign vehicles are allowed to park in this area with the permission of director of IA, at your own risk. FFPW USB is not responsible for losses on private property inside the area of IA.

**Elek Varga is responsible for the security in the object.**

**Security provider: the object is monitored by electronic safety system and recording camera device. Security agency is responsible for the functionality and full use of the security and camera system. The director of IA controls the functionality of the security.**

### **Security of the building FA/FFPW USB in the campus of USB**

**Address: Na Sádkách 1780, 370 05 České Budějovice**

#### **Definition of the object:**

The building of FA/FFPW USB is three-floor object without basement in the campus of University of South Bohemia in České Budějovice. The adjacent parking area is free



accessible. Areal is not fenced. The entrances to the building and to the area of the object are monitored by recording camera system.

**The regime governing the movement of persons and vehicles in the object:**

The access to the parking area and to the building is possible with activated employee cards. This is checked using readers located near the entry points.

**Elek Varga is responsible for the security in the object.**

**Security provider: the object is monitored by electronic safety system and recording camera device. Security agency is responsible for the functionality and full use of the security and camera system. The director of IA controls the functionality of the security.**



Attachment No. 4

## **Security in Institute of complex systems (ICS)**

Address: Zámek 136, 373 33 Nové Hrady

### **Definition of the object:**

The ICS is situated in the castle and is also in the object of biotechnological hall ("greenhouse"). The castle is with basement and three over ground floors. The administrative rooms of ICS are situated in the first floor. Biotechnological hall has one floor with saddle roof. All over the areal is 160 – 180 cm high fence.

### **The regime governing the movement of persons and vehicles in the object:**

The access to the area is possible via two metal lockable double door gates. The access for pedestrians is possible via gates, which are situated in the fence next to the gates for vehicles. One of the gates (monitored by camera) and all the other gates are opened continuously because of the public access to the park, which is in the area.

The access to the castle building is checked by readers located near the entry points and is monitored by camera system. The access to the building is allowed to chip owners (chips do not correspond with the USB – USS).

The access to the biotechnological hall is possible via double door which are continuously locked and all employees are required to lock the door properly. Because the second access to the hall has a doorknob outside, the doors are not locked. This door is continuously monitored by camera system.

The access to the offices and laboratories are opened by keys, no electronic access system is present.

**Ing. Jan Novák is responsible for the security in the object.**

**Security provider: the object is monitored by recording camera device. Security agency is responsible for the functionality and full use of the security and camera system. The director of ICS controls the functionality of the security.**



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